

# Lucy Applicant

123 Main Street, Anytown, California 12345 E: lucy.applicant@email.com P: 555-555-5555

01/15/2019

Eric Lee

Kansai Collaborative Arts

123 Business Rd. 123 Business City New York 54321

Dear Mr. Lee:

I am writing to you to express interest in the graphic design position as advertised on Indeed.com. As a recent graduate with experience in 3-D animation software and the Adobe suite of software, I believe I am a strong candidate for a position at Kansai Collaborative Arts.

During my time at the University of Northern State, I was awarded the top prize in the student design competition for my version of an app that would allow students to learn Japanese characters on their own time.

In addition to graduating with a 3.75 GPA, I spent a semester at a university in Japan, and I have strong conversational skills in the Japanese language. I believe this would be an asset, as I know your studio does a lot of collaborations with major design studios in Japan.

Although I am a recent college graduate, my maturity, artistic skills, ability to work with others, and knowledge of the Japanese language and culture will make me an asset for your studio.

I believe my experiences and track record make me an excellent fit for this opportunity. I have enclosed my resume for your consideration. Please feel free to contact me via phone or email at a time of your convenience to discuss my background as well as the requirements for the role.

Sincerely,

Lucy Applicant