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| **JOB TITLE:** | \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ |

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| **GENERAL JOB DESCRIPTION** |
| \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_  |
| **MAJOR DUTIES AND RESPONSIBILITES** |
| \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_  |
| **MINOR DUTIES AND RESPONSIBILITIES** |
| \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_  |
| **QUALIFICATIONS FOR THE JOB** |
|  |
| **KEY COMPETENCIES** |
| \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_  |

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| **Signature Approved By:**  |    |
| **Date Approved:** |    |
| **Date Last Reviewed:** |    |
| **Last Reviewed By:** |    |