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| **JOB TITLE:** | \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ |

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| **GENERAL JOB DESCRIPTION** |
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| **MAJOR DUTIES AND RESPONSIBILITES** |
| \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ |
| **MINOR DUTIES AND RESPONSIBILITIES** |
| \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ |
| **QUALIFICATIONS FOR THE JOB** |
|  |
| **KEY COMPETENCIES** |
| \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ |

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| **Signature Approved By:** |  |
| **Date Approved:** |  |
| **Date Last Reviewed:** |  |
| **Last Reviewed By:** |  |