

STATE OF _____
_____ COUNTY
PROBATE COURT

Name of Petitioner: _____)
_____)
_____)
_____) **Docket #:** _____)
For a Change of Name to: _____)
_____)
_____)

PETITION FOR A CHANGE OF NAME

TO THE HONORABLE _____, JUDGE OF PROBATE:

NOW COMES THE PETITIONER, _____, being born on _____, with a Driver's License or Identification Number of _____, residing at _____, in the State of _____, and whose zip code is _____, in the County of _____, and thus verifying that s/he is over the age of eighteen (18) years.

WHEREFORE, in accordance with the stipulations outlined within the _____ Statutes, Acts and/or Bill, the petitioner reverently entreats that an order be entered herein granting a name change from _____ to _____ for the following reason:

FURTHERMORE, the Petitioner states and attests that:

- A true and exact copy of the Petitioner's Birth Certificate is hereby attached to this petition;
- The Petitioner has never been convicted nor is a Criminal Sex Offender as provided by _____;
- Is not currently involved in or a party to any judicial proceedings in any court or jurisdiction;
- Is not currently a defendant in a criminal charge and/or proceeding;
- Is not endeavoring to avoid any payment of debt(s) or judgment(s);

- Is not endeavoring to commit any manner of fraud;
- Has never been convicted of any type of felony or crime involving moral turpitude, and;
- Petitioner is subject to a background check;

Petitioner entreats the Court to make such order as may be just and proper to change his/her name.

Under penalty of perjury, I the undersigned authority, being a Notary Public in and for the County of _____, in the State of _____, do hereby affirm and certify that the aforementioned Petitioner whose name is signed to this instrument, and who is known and acknowledged before me and thus confirmed by presentation of Driver's License and/or State Issued Identification, having been apprised of the full contents of this Petition, hereby voluntarily executes the aforementioned instrument on _____.

Signature: _____
(_____)

Address: _____
City, State, Zip: _____, _____

Home Number: _____
Work Number: _____
Cell Number: _____

Signature: _____
(Notary Signature)

My Commission Expires: _____

STATE OF _____

_____ COUNTY

PROBATE COURT

Name of Petitioner:

For a Change of Name to:

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Docket #: _____

ORDER CHANGING NAME

Petitioner, _____, appearing before me this day, _____, has filed the foregoing Petition of Name Change in accordance with _____, entreating that his/her name be changed to _____, and the Court finding that presented facts stated within said declaration are true.

IT IS THEREFORE, ORDERED, ADJUDGED AND DECREED BY THIS COURT that the said declaration having been filed and recorded and that said Petitioner, currently known as _____, shall henceforth be known by the name of _____.

IT IS FURTHER ORDERED that the Petitioner's current birth certificate filed in the State of _____ be amended to reflect the Petitioner's newly ordered name as _____.

EXECUTED ON _____.

Presiding Judge Signature: _____
(_____ - JUDGE OF PROBATE)

INSTRUCTIONS FOR COMPLETING A CHANGE OF NAME

General Requirements:

- Petitioner must be a resident in the State in which the Petition for Change of Name has been filed. If Petitioner is a resident of another County and/or State, other than the County and/or State in which the Petitioner was born, s/he must seek and file said petition in the County and State in which s/he is a current resident.
- Petitions for Change of Name must be heard in Probate Court, and as such a background check should be included with the Petition for Change of Name.
- Affiliated costs may vary with regards to the number of copies being made and should be paid for with cash or money orders only.
- At the time of filing the Petition for Change of Name, the following documentation must be presented:
 - * State issued Driver's License or Photo Identification
 - * Copy of Petitioner's Birth Certificate
 - * If Petitioner is or was married, a copy of Marriage or Divorce Certificate or Decree

* Two (2) proofs of residence (e.g. utility bill, voter registration, copy of deed to property, tax bill or mortgage bill)

Completing Forms:

- All forms should be printed or typed in BLACK INK ONLY. Do not use liquid or paper correction on any of the forms.
- Prior to filing of petition, you must inform the Clerk if you have had requested and/or obtained previous name change and where such name change was requested and/or received.
- The completion of this petition does not require the assistance of an attorney. However, should you require assistance, the Clerk will not be permitted to assist you in completing this form.
- The petition must be signed by an authorized Notary Public prior to submission to the Clerk for filing of the paperwork. The Clerk cannot provide notary services.
- The term 'PETITIONER' refers to your present full legal name, given at birth in most cases. When asked to provide signature, please sign your full legal name and have that same signature notarized (Do not sign in the Notary section).
- When providing your current address, a P.O. Box is not acceptable. You must provide your complete street address.
- Finally, bring the completed, signed and notarized copy of the Petition for Change of Name to the appropriate probate division.
- Upon filing the Petition with the Court Clerk, a Docket/Case Number will be provided.
- If you are uncertain which Probate Division to file with, call your local courthouse for clarification.